

No.DGT-A-12017/01/2017-WT
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training (D.G.T.)
Women Training

Employment Exchange Building,
Pusa Campus, New Delhi
Dated the 4th June, 2018

Office Memorandum

Subject:- Amendment of Recruitment Rules for the post of Training Officer / Technical Officer under the Women Training, DGT, Ministry of Skill Development & Entrepreneurship for seeking Comments / views / suggestions - regarding.

The undersigned is directed to state that as envisaged in DoP&T O.M. No.AB-14017/61/2008-Estt.(RR) dated 13/10/2015, the proposed Amendment of Recruitment Rules for the post of Training Officer / Technical Officer under Women Training, DGT, Ministry of Skill Development & Entrepreneurship are hereby placed on the website of Directorate General of Training, Ministry of Skill Development & Entrepreneurship for seeking comments / views / suggestions from various stakeholders. The comments / views / suggestions may be furnished to the undersigned within a period of 30(Thirty) days from the date of this Office Memorandum.

It is, therefore, requested to make available one copy of Draft Recruitment Rules to each concerned officer of your institute and to display the same on the Notice Board. A Certificate to the effect that a copy of the same has been provided to all concerned of your institute, may please be furnished to this office by 10th July, 2018 positively.



(Ishwar Singh)
Director (WT&SDI)

Copy to:-

- 1) Principal, NVTI/RVTIs to be circulated to all concern and also display in the notice board.**
- 2) Spare copy.**

SCHEDULE Group 'B' Gazetted

Name of post	Number of post	Classification	LEVEL in the PAY MATRIX	Whether selection post or Non-selection post	Whether benefits of added years of service admissible under rule 30 of the Central Civil Services (Pension) rules, 1972	Age limit for direct recruit
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Training Officer (Dress Making / Fashion Design Technology / Sewing Technology / Office Management / Cosmetology / Electronics Mechanic / Desktop Publishing Operator / Architectural Assistantship / Draftsman Civil / Bamboo Works / Fruit & Vegetables Processing / Catering & Hospitality / Interior Design & Decoration / Media Resource Centre / Principles of Teaching / Business Services / Surface ornamentation Technique) / Technical Officer	143*(2003) *Subject to variation dependent on work load	General Central Service (Group 'B'- Gazetted Non-Ministerial	Level-7 As per 7 th CPC of pay matrix	Selection	No	Not exceeding 35 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government).

(Trade wise break-up)						
1. Dress Making	25					
2. Fashion Design Technology	07					
3. Sewing Technology	01					
4. Office Management	16					
5. Cosmetology	20					
6. Electronics Mechanics	12					
7. Desktop Publishing operator	04					
8. Architectural Assistantship	16					
9. Draughtsman Civil	01					
10. Bamboo Works	01					
11. Fruit & Vegetables Processing	02					
12. Catering & Hospitality	05					
13. Interior Design & decoration	03					
14. Media Resource Centre	02					
15. Technical Officer	04					
16. Principles of Teaching	21					
17. Business Services	01					
18. Surface ornamentation Technique	02					
Total	143					

Educational and other qualification required for direct recruits	whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct Recruitment or by promotion or by deputation/Absorption & percentage of the posts to be filled by various methods.
(8)	(9)	(10)	(11)
<p>Essential qualifications: For S.No. 1 to 13 1. (i) Bachelor's degree in Engineering / Technology / Field in the relevant area from any recognized University / Institute approved by UGC / AICTE. (ii) Two years' experience in the relevant field of Teaching / Industry, after acquiring the qualification at 1 (i) or 2. (i) Diploma in Engineering / Technology/Field in the relevant area from any recognized Board of Technical Education where degree is not awarded by any University/Institute approved by UGC/AICTE. (ii) Five years' experience in the relevant field of Teaching/Industry, after acquiring the qualifications at 2 (i) For S.No. 14 to 17 3. (i) Bachelor's degree in any field of Engineering/Technology or equivalent from any recognized University / Institute approved by UGC / AICTE. (ii) Two years' experience in Teaching/Industry/Training Administration, after acquiring the qualifications at 3 (i) For S.No. 18 4. (i) 10th Class passed under 10+2 system. (ii) National trade certificate or National Apprentice certificate or regular Advanced Skill Certificate awarded by NVTI/RVTIs under CITS. (iii) Seven years' experience in the relevant field of Teaching/Industry, after acquiring the qualifications at 4(i) & (ii). (Since there is no degree or diploma is being awarded by any University /Institute in the relevant field so far). Note 1. – The qualifications are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2. – The qualification(s) regarding experience is / are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p>	<p>Age: No Essential Qualification: No But must possess either Instructor Training Certificate from Advanced Training Institute / Central Training Institute / National Vocational Training Institute / Regional Vocational Training Institute or University degree in any field, in case of those who possess National Trade Certificate / National Apprenticeship Certificate.</p>	<p>Two years for direct recruits and Promotees</p>	<p>90% by promotion. 10% by direct recruitment</p>

In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)	(14)
<p>Promotion: Vocational Instructor /Junior Technical Assistant/ Store Keeper working under the Women's Vocational Training Programme with Five years regular service in the grade</p> <p>Note : Where Juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of requisite qualifying / eligibility service by more than half of such qualifying /eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p>	<p>Category Group 'B' Departmental Promotion Committee (for considering promotion/ confirmation) consisting of:</p> <ol style="list-style-type: none"> 1. Director General/Joint Secretary, (Ministry of Skill Development & Entrepreneurship (MSDE) – Chairman 2. Director of Training, (Women Training) – Member 3. Director (Administration) / Deputy Secretary (Administration), Ministry of Skill Development and Entrepreneurship - Member 4. Deputy Secretary , Ministry of Skill Development and Entrepreneurship - Member 5. Joint Director of Training / Deputy Director of Training (WT), DGT - Member 	<p>Consultation with Union Public Service Commission necessary while making direct recruitment.</p>