

**MINUTES OF THE 38<sup>TH</sup> MEETING OF NATIONAL COUNCIL FOR VOCATIONAL TRAINING HELD ON 31<sup>ST</sup> MAY, 2010 IN HALL No. 3, VIGYAN BHAWAN , NEW DELHI.**

The 38<sup>th</sup> meeting of the National Council for Vocational Training (NCVT) was held under the Chairmanship of Hon'ble Minister for Labour & Employment , SHRI MALLIKARJUN KHARGE on 31st May, 2010 at 15.00 Hrs in Hall No.3, Vigyan Bhawan, New Delhi. The list of the participants is at **Annex-I**.

2. DGET while welcoming Hon'ble Minister for Labour & Employment, & Chairman NCVT; Hon'ble Minister of State for Labour & Employment, & Vice Chairman NCVT and other Hon'ble members of the Council stated that under the guidance of Hon'ble Ministers, DGE&T was able to meet the skill development targets set for the Directorate General. Relating to achievements, he informed that DGE&T had trained 18.93 lakh persons against a target of 13.92 lakh during year 2009-10. Further, he informed that in 2007-08, 558 new ITIs/ITCs with 98176 seating capacity, in 2008-09, 816 new ITIs/ITCs with 124540 seating capacity while 1133 ITIs/ITCs with 161744 were opened during year the 2009-2010. He then requested Hon'ble Vice Chairman NCVT to address the members of the Council.

3. Hon'ble Vice Chairman in his address emphasized on the need for quality and relevance of skill development for global competitiveness as well as improving access of individuals to decent employment. He advised to ensure that quality of training and to take measures so that quality of training should not suffer due to lack of infrastructure, shortage of trainers, etc. While mentioning the issues of quality of instructors in ITIs/ITCs and limited training capacity of trainers in DGE&T, he highlighted the need for expansion of available infrastructure for instructor's training in the country.

4. At the request of DGET the Chairman of the Council, Hon'ble Minister for Labour & Employment, addressed the Council. In his presidential address Chairman welcomed the members of the Council and reiterated that "Training and Skill Development" were given top priority at the highest level in the Government and was on national agenda. While mentioning the country's target for skilling 50 crore persons by Year 2022, he clarified that the target was for the country and it was the collective responsibility of the all the ministries to achieve it. He also added that target for the ministry for Labour & Employment was skilling 10 crore persons and ministry is working hard to achieve it. Expressing satisfaction on growth of ITI/ITCs at the rate of 10% annually, he advised that quality of training should not be compromised.

5. He also mentioned that Government had set up Prime Minister's National Council for Skill Development under the Chairmanship of Hon'ble Prime Minister, for policy direction and review skill training activities. National Skill Development Coordination Board has been set up in Planning Commission to coordinate skill development activities in the country and National Skill Development Corporation (NSDC), a non-profit company under the Companies Act, 1956, has also been set up by the Government under the chairmanship of Shri. M. V. Subbaiah, eminent industrialist to promote skill development in private sector.

6. Chairman informed the council about various initiatives taken by DGE&T for qualitative & quantitative improvement of skill development system in the country, with the objective of providing vocational training to the youth in employable skills. Emphasizing that quality of training should be of international standards, Chairman desired that State Governments, Workers Union, and Industry Associations must contribute actively and effectively to the Government's efforts for improving the Skill Development System in the country. He stressed upon the need to improve and simplify the affiliation system of ITIs/ITCs making it time bound, fast, transparent and user friendly so that neither trainees nor training providers face any difficulty.

7. DGE&T informed the members that in order to foster the spirit of healthy competition among the trainees of the Craftsmen Training Scheme(CTS) & Apprenticeship Training Scheme(ATS) , All India Skill Competitions for Craftsmen and Apprentices were being held regularly by DGE&T and winners of these competitions i.e, establishment and state govts. were awarded with running Trophy and Shield respectively. He requested Hon'ble Minister of Labour & Employment to give away the following awards:-

**(i) Best Establishment**

Certificate of Honour and running Silver Trophy has been awarded to M/s TATA Motors Ltd., Pune for being declared as Best Establishment in 80<sup>th</sup> All India Skill Competition for Apprentices and to M/s BOSCH Ltd., Bangalore for being declared as the Best Establishment in 81<sup>st</sup> ,82<sup>nd</sup> , and 83<sup>rd</sup> All India Skill Competition for Apprentices .

**(ii) Best State**

Merit certificate and Running Shield has been awarded to the State of Kerala and Maharashtra for being declared the best state in the 44th & 45th All India Skill Competition for Craftsmen held during the year 2008 and 2009 respectively.

8. Hon'ble Chairman while giving away the trophies and Certificate expressed his satisfaction for the work being done by DGE&T, State Governments and Industries in Skill Building of the youths of the nation. With permission of the Chair, DGET requested Secretary (NCVT) to take up the agenda items one by one. Thereafter the agenda items were taken up for deliberation.

**Item No. 3801: Confirmation of Minutes of the 37<sup>th</sup> meeting of National Council for Vocational Training held on 23<sup>rd</sup> October, 2008 .**

DT invited the attention of members towards minutes of 37<sup>th</sup> meeting. After brief deliberation the minutes of the 37th meeting of NCVT were confirmed.

**Item No.3802: Progress of implementation of recommendations made at 37<sup>th</sup> meeting of NCVT held on 23<sup>rd</sup> October,2008.**

Secretary informed the members that except for item No. 3703.13, which had not been concurred by IFD so far, necessary actions had been taken for implementation of all the recommendations made by the council during its 37th meeting

Members expressed satisfaction over the progress of the implementation of the recommendations made during 37th meeting of council.

**Item No.3803. Agenda carried forward from 37<sup>th</sup> meeting of NCVT.**

**Item No. 3803.1: Reform of trade testing activities for conducting All India Trade Test(AITT) for CTS/ATS, CITS etc.**

Member Secretary, informed the members about manifold increase in the work load of TT Cell and State Directorates in printing, packing and distribution of question papers, due to increased numbers of ITIs/ITCs. He informed that work has increased to 150-180% in last 15 years. He then elaborated the proposed structure for conducting All India Trade Test. After deliberation, the council agreed for the following procedure for conducting AITT:-

- (i) DGE&T would prepare question paper for each trade as per existing system. The responsibility for translation in Hindi and regional languages, printing and centre wise packaging would be out sourced to credible confidential/secret printing press/es. The selection of printing press would be done by DGET through standard Govt. procedure. The distribution of packets of question paper to the various test centres would be done through Speed post services of Department of Post.
- (ii) State Directors would identify examination centres according to criteria fixed by DGET keeping in view the availability of post office and other agencies involved in delivery of question papers. The details of centres would be made available to DGE&T four months in advance so that it could be shared with the printing press for packing and planning the distribution. The question papers may reach examination centres a few days in advance. The responsibility of security of these question papers at examination centres would remain with the state govt.
- (iii) Multiple sets of question papers would be supplied to the trainees in a pattern decided by DGE&T.

**Item No.3803.2: Amendment in the de-affiliation procedure of ITIs/ITCs**

Secretary, NCVT apprised members about the existing procedure for de-affiliation of ITIs/ITCs affiliated to NCVT. He informed them that in existing procedure for de-affiliation a Standing Committee for evaluation of the institute in question was required to be constituted by the concerned State Government for evaluation of the institute as per prescribed norms and standards after prior notice to the Management of ITIs/ITCs. He expressed his concern

about the instances where either State Government were not constituting Standing Committee for evaluation or the institutes were found closed when evaluation committee visited the institute. Therefore, there is strong need to amend the existing procedure for de-affiliation. After deliberation, it was unanimously resolved that the present de-affiliation procedure as mentioned in **appendix -XX** of the Training Manual for Industrial Training and Centers be amended by adding the following points:-

- I. Whenever, Secretary NCVT finds it necessary to carryout evaluation of any ITI/ITC, Secretary NCVT shall request the concerned State Director to constitute a Committee and to carry out inspection for evaluation within a period of 6 weeks. In case, State Director fails to constitute such committee and facilitate inspection of institute within stipulated time period, such committee would be constituted by Secretary NCVT which would carry out necessary evaluation.
- II. The Standing Committee for evaluation should submit its report to DGE&T/Secretary (NCVT) within 07 days of the inspection. The recommendation of the committee would be placed before sub-committee of NCVT dealing with affiliation for consideration and decision.
- III. In case where, the institute listed for inspection for evaluation, found closed by the Standing Committee for evaluation on the scheduled date of inspection, the Evaluation Committee will submit the facts to the NCVT and the institute would be considered for de-affiliation/ suspension of affiliation from NCVT by the sub-committee of NCVT dealing with affiliation on the basis of the report.

**Item No.3803.3: Outsourcing the Preliminary inspection of institutes desirous of affiliation from NCVT.**

Member Secretary informed that because of limited capacity of State Government, they are not able to carry out Preliminary Inspection properly. Also, there is no system for counseling and guidance for opening ITIs/ ITCs, therefore, it was proposed to appoint a Consulting Organization for the purpose.

The Council deliberated and did not approve the proposal.

***Item No. 3804: Agenda items for 38th Meeting of NCVT***

**Item No.3804.01: Strengthening of NCVT by making it a statutory body.**

Member Secretary informed the members that at present, National Council for Vocational Training was an advisory body entrusted with the responsibilities of advising the Government on the overall policy and programmes, prescribing standards and curricula, conducting examination and certification of vocational training programmes. Hon'ble courts while giving judgments on affiliation matters did not give weight to norms and guidelines recommended by NCVT as it had no support of any Act.

He also added that National Policy on Skill Development envisaged that “NCVT should be strengthened and re-engineered with a new mandate for establishment of Labour Market Information System and National Vocational Qualification Frame Work, etc. Accordingly, it was proposed that NCVT should be made a statutory professional institution

The council, after deliberation approved the proposal for making NCVT a statutory professional institution.

**Item No.3804.2: Modular pattern of instructor training programme for non engineering trades.**

Member Secretary informed the members that NCVT during its 37<sup>th</sup> meeting recommended modular pattern of Craft Instructor Training in place of conventional one year training. Accordingly, instructor training in four modules each of three month duration had been introduced for engineering trades. Since in non engineering trades, trade technology is limited, it was proposed to design 3 modules each of 4 months duration.

After deliberation, the council approved the following modular pattern of instructor training programme for non engineering trades.

- i. Training Methodology (TM) - common for all trades. (4 months)  
(including soft skills)
- ii. Trade Skill - I - trade specific. (4 months)
- iii. Trade Skill - II - trade specific. (4 months)

**Item No. 3804.3: Abolition of provision for 3 months POT modules for instructors having 5 years and more experience as on July, 2004 to designate them as trained instructors for trades where instructor training facilities are available.**

Member Secretary informed that provision for POT training of 3 months duration for instructors having 5 years and more experience as on July, 2004, was introduced with approval from NCVT vide letter No. DGE&T 19(2)/2004-CD dated 19<sup>th</sup>/22<sup>nd</sup> July,2004 as one time relaxation. He further added that this provision was now affecting badly the quality of training of trainers as these instructors are not being trained in trade technology. It was, therefore, felt that special POT programme should be discontinued. Council deliberated on various issues relating to quality of trainers of ITIs/ ITCs and approved the following proposals:

- i. Withdrawal of orders issued vide letter No. DGE&T 19(2)/2004-CD dated 19th/22nd July,2004 regarding special provision of 3 month POT training for instructors having 5 years and more experience as on July, 2004 and giving them status of trained instructors.
- ii. State Govts. would give their requirement on number of untrained trainers to DGE&T and DGE&T shall prepare proper scheme for Training of Trainers.
- iii. All the existing instructors must be trained in all the modules with in a period of three years. Trades where DGE&T have insufficient/no capacity, they will conduct TOT modules with the

help of appropriate institutes in the public / private sector.

- iv. Any institute desirous of getting affiliation for new/additional trades/units in that institute has to ensure that there should not be any untrained instructors for already affiliated trades/units in that institutes.
- v. All the instructors must attend two week refresher training programme every alternate years arranged by DGE&T / State Directorate/ IMCs.
- vi. Vocational Instructors of ITIs/ITCs should be promoted to higher post only after they possess Craft Instructor Certificate.

**Item No. 3804.4: Enhancing the number of attempts for instructor trainee to pass All India Trade Test for Craft Instructors.**

Member Secretary, informed that as per present norms, failed trainees of Craft Instructor Training Programme are given two additional chances within period of three years in addition to his/her first attempt, to pass the individual modules. Since in modular Instructor Training exams were conducted every 3/4 months for all the modules, therefore, instructor trainees could be permitted to pass the modules availing any number of chances within a period of three years.

The council, after deliberation, approved that an instructor trainees would have to complete the training and pass all the modules within a period of three years from the date of joining the first module of instructor training course. Council also approved that there would be no restriction on number of attempts for instructor trainees to pass a module available within a period of three years from the date of joining the first module.

**Item No. 3804.5: Appointment of two Instructors for two units of each trade with different qualifications.**

Member Secretary informed the members that the existing qualification of instructors of ITIs/ITCs are being criticized in many places as ITI pass persons are taking the classes for ITIs/ITCs. To make the teaching and training more effective it was necessary to improve the quality and qualification of instructors.

The council deliberated the issue and recommended that institutes (ITIs/ITCs) desirous of taking affiliation from NCVT should apply for a minimum of two units (or multiple of two units) of a trade at a time which would require appointment of two instructors, one for each unit. Out of these two instructors, atleast one instructor must be with Diploma/Degree in relevant branch of engineering from recognized board/university with requisite experience.

**Item No.3804.6: Extending trainers training facilities of DGE&T institutes for training of trainers of Basic Training Centres of establishments implementing Apprentices Act 1961.**

Member Secretary informed that existing Instructor training facilities was not available for training of instructors of Basic Training Centres (BTC) of industrial establishments who are

imparting training under Apprentices Act, 1961. It was proposed that these instructors should also be trained at DGE&T institutes.

The council, after deliberation approved the proposal for permitting instructors of BTCs of establishments implementing Apprentices Act, 1961, to avail facility for instructors training programmes in various modules including “Training Methodology” module offered at DGE&T field institutes and they should be treated at par with sponsored candidates of state governments for admission purposes. The council also approved that tuition fee should be charged as per norms from these instructors of BTCs..

**Item No. 3804.7: Extending the number of years for passing All India Trade Test of Craftsmen for candidates from three to five years.**

Member Secretary informed that, as per existing norms, five chances were given to a trainee within a period of three years to pass the Final Trade Test for the award of National Trade Certificate and it was proposed that number of years for passing AITT be increased from three to five years.

After deliberation, the council did not agree to the proposal for extending the number of years for passing All India Trade Test of Craftsmen for candidates from three to five years.

**Item No 3804.8: Removing the bar of upper age limit for admission under Craftsmen Training.**

Member Secretary informed that as per Part II para 17 of Training Manual, at present candidates in age group of 14-40 years can take admission in various trades under CTS. It was observed that candidates were desirous for enhancing their skills but due to the prescribed upper age limit, were deprived from taking admission in ITIs under CTS further it was a hindrance to the promotion of lifelong learning.

The council after deliberation approved removal of the upper age limit for all candidates joining training courses under Craftsmen Training Scheme.

**Item No. 3804.9: Re-designation of Social Study subject under CTS/ATS as “Employability Skills”.**

Member Secretary informed that compulsory subject “Social Study” was taught to the trainees under Craftsman Training Scheme (CTS) as well as Apprenticeship Training Scheme (ATS) and it is mandatory for trainees to pass the subject. As the working environment at industries was changed considerably during last decade, it was felt that earlier social study subject was no longer relevant to work place requirement. The council agreed for introduction of subject “Employment Skill” in place of existing “Social Study” covering following topics.

1. Communication skills
2. English Proficiency
3. Quality Management tools

4. Entrepreneurial skills
5. Occupational safety and health

The following norms were also approved by the council

1. Duration for training is to be decided by trade expert committee. Holidays and after training hrs may be used for completing the syllabus.
2. Subject be taught by guest faculty or existing instructors of Social study, properly trained in new areas.
3. Training will be imparted using comprehensive study material/ Question Bank developed by DGE&T.
4. Subject will be included under “All India Trade Test” with 50 marks in place of Social Study and trainees have to secure minimum 40% marks to pass the subject.
5. The course be introduced from the session starting from August, 2011 for all schemes of DGE&T.
6. One MES module should also be introduced under SDI Scheme on employability skills so that existing trainees of ITIs or those passed out earlier may also be benefitted by this course.

**Item No. 3804.10 : Reviewing the provisions for setting up of workshops in multi-storied building.**

Keeping in view the escalating cost of land, and non availability of required land in urban areas, metropolitan and other cities, the council deliberated and approved vertical expansion, with multi storied design for workshop with a condition that trades with heavy machineries to be housed only in the ground floor and remaining trades may be housed at any floor. Further, before housing any trade involving machineries at any floor other than ground floor, a certificate regarding safety/suitability of structure to house that trade from Civil/Structural Engineer would be necessary. It was also approved that as per building bye laws, buildings having more than three floors, provision of lift would be mandatory.

**Item No. 3804.11:Re-constitution of Standing Committee for inspection**

Member Secretary informed the council that institutes/ trades/ units were inspected by a Standing Committee constituted by the State Director In-charge of Craftsmen Training for grant of affiliation. The existing guidelines prescribed in Appendix-XIX, para 4.1 of Training Manual for composition of above committee were creating confusion due to ambiguous terminologies. Therefore, modification in the existing guidelines were proposed for better clarification and transparency.

The council deliberated and approved the following composition for standing committee for inspection of ITIs/ITCS for affiliation purpose.

1. \*One member to be nominated by the Secretary of the NCVT/ or his/her representative - Chairman .
2. \*One member to be nominated by State Director in-charge of Craftsmen Training - member.

3. \*\*Two members to be nominated by SCVT (one technical expert from Industry and other the technical expert representing a trade union) - member.
4. The State Director may co-opt one/two experts in the relevant trade/ trades.  
\*The representatives of Govt. Departments should be technical officers not below the rank of Assistant Director (Group 'A' officer).

\*\*Representatives from trade union should be responsible office bearer and from Industry, should be of the rank of Manager/ Deputy Manager depending on whether it is medium scale/ large scale industry.

#### **Item No. 3804.12: Introduction of IT literacy courses in ITIs/ITCs.**

As computer literacy is demand of labour market, it was proposed to make IT literacy course compulsory for the trainees of ITIs/ ITCs. The issue was deliberated and the council approved to make the IT literacy course compulsory for all the schemes. The council also approved the following guide lines in this regard:

1. DOEACC be approved as one of the assessing and certification bodies for assessment of trainees. Any institution set up by the State Govt. for similar training and certification can also be used for and certification.
2. NTC shall be issued only after passing this IT literacy course.
3. This decision will be effective from August, 2011.
4. The DOEACC would develop study material and e-learning package for mass scale training in the course.
5. The existing infrastructure of ITIs can be used to implement this training programme.
6. The responsibility of training would rest with the institute/centre.
7. DOEACC would decide the fee charged (if any) in consultation with DGE&T and concerned State Governments.

#### **Item No. 3804.13: Redefining the norms for appearing in All India Trade Test as Private Candidates**

Member Secretary, informed that as per existing norms prescribed in appendix-VIII, para 5 of Training Manual, private candidates should possess 5 years experience to appear in All India Trade Test. It was proposed to reduce the years of experience from 5 to 3. It was also proposed that SCVT certificate holders should also be permitted to appear in AITT as private candidates.

After deliberation, following amendment in the norms for appearing in All India Trade Test as Private Candidates were approved and all other existing provisions remained unaltered:-

- (i) The applicant should possess minimum of 3 years experience instead of 5 years in the relevant trade in establishments implementing Apprenticeship

Training Scheme/ small establishments and shops covered under Factory Act or Registered with any Government/ local authorities.

- (ii) Person has received institutional training in same trade having same duration of training period same entry qualification and passed the exam under SCVT.

The council also approved that wherever private candidates are allowed, the examinations are supervised by Tripartite Board consisting of representatives from Employers, trade unions and the Government Secretary SCVT would constitute trade wise tripartite board and notify such centres where private applicants should submit the applications. Secretary SCVT should notify exclusive centers for examination of private candidates.

**Item No. 3804.14: Modification in certificate for Private candidates passing All India Trade Test (AITT).**

Member Secretary informed that although regular and private candidates were appearing in common AITT and successfully passing the trade test but certificates in different format were issued to them. Accordingly, it was proposed that certificates having same format be issued to private candidates as well as regular candidates.

The council approved to issue certificate in same format to private candidates as well as regular candidates and directed DGE&T to propose the common format for National Trade Certificate for both the category of trainees.

**Item No. 3804.15 : Modification of proforma of provisional certificate issued to the successful trainees of All India Trade Test (AITT) for Craftsmen.**

Member Secretary informed that as per existing system trainees from any ITIs/ITCs once appear in AITT and pass the exam, provisional National Trade Certificate in prescribed proforma was issued to them by respective State Government. The proforma of existing provisional certificate was such that it puts binding on the part of NCVT to issue the National Trade Certificates to all trainees possessing provisional certificate, irrespective of whether particular trade/unit of concerned ITIs/ITCs were affiliated to NCVT. In order to overcome above difficulty, modification in proforma of provisional certificate was proposed.

The council, after deliberation approved the proposed modification in the proforma of provisional certificate to be issued to the successful trainees of ITIs/ITCs.

**Item No. 3804.16: Issue of computerized certificates to AITT passed candidates.**

Member Secretary briefly explained the existing system of issuing certificates to pass out trainees of ITIs/ITCs. He also informed that using ICT, the above certificates can be printed at

DGE&T and supplied to State Directors so that delay in distribution of certificates to trainees could be avoided.

The council approved the above proposal for issue of computerized certificates to pass out trainees of AITT. The council also approved the following guidelines:-

- i. Admissions in ITIs/ITCs should be closed by State Directorates by a fixed date for both the sessions viz. 28th/29th February and 31st August. Details of trainees admitted in a prescribed proforma should be forwarded to DGE&T in a soft copy in CD or DVD within one month from the closing date of admission i.e. by 31st March and 30th September. There should be only one CD/ DVD for whole State.
- ii. After the AITTs are conducted and results are declared, State Govt. should again forward a copy of result updating exactly in the same table in which data was sent earlier. The DGE&T would print the certificates name-wise (of students) and forward it to State Directorates having printed signature of NCVT Secretary. The Secretary SCVT would countersign the certificates before distribution to students. In this way trainees would get certificate within six month.

**Item No 3804.17: Enhancement in rates of grant for technical books and magazines, sports and recreation, medical, cost of trade testing, under Craftsmen Training**

Member Secretary informed the members that the grant for technical books and magazines, sports and recreation, medical, cost of trade testing, under Craftsmen Training were provided to ITIs by respective State Govts. and these were fixed in a year 1995, needed revision keeping in view, the price index. The council approved the following enhanced rates for above grants.

Sl. No.	Item	Existing rates	Proposed rates
1.	<b>Grant for Technical books and magazines</b>	Rs.5/-per month per trainee	Rs 25/-per month per trainee
2.	<b>Grant for Initial expenditure for setting up of library</b> ITI having seating capacity 256 trainees ITI having seating capacity more than 256 trainees	Rs 10,000 Rs 20,000	Rs 50,000 Rs 1,00,000
3.	<b>Sports and recreation grant</b>	Rs. 10 per trainee per month	Rs 50 per trainee per month
4.	<b>Medical grant</b>	Rs 20 per month per trainee	Rs 100 per month per trainee

**Item No. 3804.18. Enhancement in the rates of cash award under the scheme of “All India Skill Competition for Craftsmen”.**

Member Secretary informed the members that the cash awards to winners and instructional staff for All India Skill Competitions for Craftsmen were provided to ITIs by respective State Governments and these were fixed in the year 1996 and 1992 respectively, needed revision keeping in view, the price index.

The council approved the following enhancement of the cash awards.

<b>Item</b>	<b>Existing rate/ year for fixing the rates</b>	<b>Proposed rate</b>
Cash prize to the best trainees of each trade	Rs 10,000/-	Rs. 50,000
ITI instructor of the trade whose trainee is adjudged the best trainee in the skill competition at All India level.	Rs 1000/	Rs 6000
ITI instructor (Allied trade, Workshop Calculation and Science and Engineering. Drawing), whose trainee is adjudged the best trainee in the skill competition of All India level.	Rs 500/	Rs 3000
ITI instructor of the trade, whose trainee is adjudged the best trainee in the Skill Competition at the State level.	Rs.500/	Rs 3,000
ITI instructor imparting Allied Trade training, teaching Workshop Calculation and Science and Engg. Drawing whose trainee is adjudged the best trainee in the Skill Competition at the State level.	Rs.250 /	Rs. 1500

**Item No. 3804.19 : Instructor Qualification for Advanced Module of Multi Skill Courses being implemented in ITIs upgraded as CoE.**

Member Secretary informed that multi skill courses were offered under Craftsmen Training Scheme in ITIs being upgraded as CoE. Under this structure, during 2<sup>nd</sup> year, training in advanced module was offered. Presently, instructor qualification for this module was not prescribed. Accordingly, following qualification was proposed:-

Essential Qualification		Experience in field relevant to the module
Academic	Technical	
10th class pass or equivalent	<p><b>A) For engineering sectors</b></p> <p>I. Degree in appropriate branch of engineering from a recognised University or equivalent</p> <p style="text-align: center;">or</p> <p>II. 3 years Diploma in appropriate branch of engineering from recognised Board/ Institute or equivalent</p> <p><b>B) For Non-engineering sectors</b></p> <p>I. Degree in appropriate sector from a recognised University or equivalent</p> <p style="text-align: center;">or</p> <p>II. 3 years Diploma in appropriate sector from recognised Board/ Institute or equivalent</p> <p><b>C) Common for both Engineering &amp; Non-Engineering Sectors:</b> passed following modules of Craft Instructors' Training Scheme:-</p> <p>a. Training Methodology</p> <p>b. Trade Technology of concerned Advanced Modules</p>	<p>2 years in appropriate/ concerned module</p> <p style="text-align: center;">or</p> <p>5 years in appropriate/ concerned module</p> <p>2 years in appropriate/ concerned module</p> <p style="text-align: center;">or</p> <p>5 years in appropriate/ concerned module</p>

The council approved the above qualification for instructors of Advanced Module of Multi Skill Courses being implemented in ITIs upgraded as CoE.

**Additional Agenda No.1: Prescribing Power Norms for trades under Craftsmen Training Scheme.**

Member secretary informed that availability of power was one of the major components for granting affiliation to that trade unit of ITIs/ITCs. It was observed that different practices were being followed for ascertaining power requirement which was also creating disputes while deciding grant of affiliation for that trade/ unit. In order to ensure total transparency and consistency in the system, power norms were developed for each trade under CTS by CSTARI on the recommendation of an Expert Committee formed for the purpose.

The Council approved the proposed power norms for each trade under CTS.

## **Additional Agenda item No.2: Norms for selection of Trade Testing Centres for conducting All India Trade Test for Craftsmen.**

Member secretary informed that during last few years, a large no. of new ITIs/ITCs have been opened across the country and most of them were in private sector. As per para 21(i) of Appendix-VIII relating to Trade Testing procedure of "Training Manual" for ITIs/ ITCs, norms for selecting Trade Testing Center has been prescribed. It was brought to the notice of DGE&T that these new ITIs/ITCs were also selected as Testing Centers for conducting AITT. It was felt that only after establishing credibility in all respect, these new ITIs/ITCs should be made Trade Testing Centers, for maintaining quality.

The council after deliberation approved the following amendment in the clause i) of norms for selection of Trade Testing Centres for conducting All India Trade Test for Craftsmen. However, the other clauses would remain unchanged.

- i) Trade test may be conducted only in ITIs/ITCs which should have atleast of 8 trades/units affiliated to NCVT and are at least 5 years old exception for ITIs/ITCs which are affiliated in trades introduced under CTS during last five years period and trades which were unique in districts were also accepted for exam centre. However, in exceptional circumstances the State Director may locate a trade testing centre in an institute having less than 8 units, provided it has all other requisite infrastructural facilities. It would also be ensured that supervision would be done by a competent person, other than the staff members of the institute.

## **Additional Item No.3: Opening of new industrial training institutes/centers.**

Member secretary informed that at present State/U.T Governments, Trusts and Societies can establish ITIs/ ITCs. But as the Skill development Initiative has gained momentum in the country, various organisations including companies like sole propriety, private / public limited and promoters of SEZs, etc. are expressing their interests to set up ITI/ITCs. So member secretary proposed that these organizations should also be allowed to set up ITI/ITCs.

After deliberations, the council approved the proposal of opening of new ITIs/ITCs by companies like sole propriety, private / public limited, registered under companies act, societies & trusts registered as per act, and promoters of SEZs, etc. Council also approved that these organization could also set up Trainers Training Institutes as per rules and Act.

**Items for information : Members noted the information on various activities of DGE&T given vide item No. 3804.1 to 4 of Agenda.**

**The meeting ended with vote of thanks to the Chair.**

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