

ADMISSION NOTICE

FOR SHORT –TERM VOCATIONAL COURSES FROM JUNE 2011. MOST OF THE COURSES ARE COMMENCING FROM **JUNE 2011** AND WOULD BE REPEATED AFTER THEIR COMPLETION.

NATIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

D-1 , SECTOR -1 , NOIDA-201301

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-95120- 2523303 & 2535266

Sl. No	Name of the Course	Duration	Sl. No	Name of the Course	Duration
1	Sewing Machine Operator-Industrial Type	1 week	2	Stitching of Kid's Wear	1 week
3	Stitching of Gents Kurta & Pyajama	2 weeks	4	Soft Toys Making (Basic)	2 weeks
5	Soft Toys Making (Advance)	2 weeks	6	Artificial Fruit Making	1 week
7	Crystal Flowers Making	1 week	8	Tie & Die	2 weeks
9	Stitching of patch work design (Cushion covers , Bed Sheets)	2 weeks	10	Stitching of Designer Blouses	2 weeks
11	Stitching of Ladies Wear	2 weeks	12	Stitching of Gents Wear	2 weeks
13	Stitching of Children Garment	2 weeks	14	Stitching of Cushion Covers	1 week
15	Stitching of Teenage Garment (Boys)	2 weeks	16	Stitching of Teenage Garment (Girls)	2 weeks
17	Basics of Stitching	2 weeks	18	Pattern Making through computer (CAD)	2 weeks
19	(CAD – 3D)	2 weeks	20	Personal Grooming	1 week
21	Basic Make – up Techniques	1 week	22	Fanatsy Make-up	1 week
23	Basic Hair Cutting	1 week	24	Advanced Hair Cutting	1 week
25	Hair Spa	1 week	26	Mehandi Application	1 week
27	Basic Hair Styling	1 week	28	Advance Hair Styling	1 week
29	Nail Art	1 week	30	Skin Treatment	1 week
31	Cushion Covers with appliqué work/traditional embroidery	1 week	32	Decorative Wall Pictures	2 weeks
33	Stylish Yoke/ Neck	2 weeks	34	Rolled Hem Pico	1 week
35	Portrait Making	1 Month	36	Creation/Creative Design (Drawing)	1 Month
37	MS-Word	4 Weeks	38	MS-Excel	4 Weeks
39	MS-Power Point	4 Weeks	40	Use of Internet	2 weeks
41	Typing Techniques	8 weeks	42	Repairing of Domestic (Electronic/Electrical) appliances	1 week
43	Maintenance & repairing of Colour T.V. sets	1 week	44	LAN & its applications	1 week
45	Use of Internet	1 week	46	Operation & Handling of Modern office Equipments	1 week
47	Operation & Maintenance of EPABX system	1 week	48	Auto CAD-2 D-(version - 2009) (Architecture)	4 Weeks

Eligibility for the above said course:

Sl.no. 1-3 & 31-34; 8th passed; Sl.no. 4-7; Ability to learn; Sl.no.8 -17 & 35-47; 10th passed; Sl.no. 18-19; 10th passed with basic knowledge of Computer; Sl.no. 20-30; No formal qualification required but preference to 8th passed ; Sl.No. 48; 12th passed with basic knowledge of computer or certificate/diploma in Architecture;

Qualification is relaxable at the discretion of Principal.

1. All the above courses are exclusively for Women/ Girls.
2. The Course would be conducted from June 2011, however depending on the demands, the institute can conduct courses through out the year.
3. Application and Registration fee will be charged Rs 100/-.
4. Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium Scale industries' the fee is Rs.100/-per week.
5. Institute reserves the right to postpone or cancel the course.
6. Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
7. Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
8. On the top of the application, candidate should mention the name of the course for which admission is sought.
9. Candidates can apply for more than one course but a separate application shall have to be submitted for each course.
10. Admission would be given on first come first serve basis, however, candidates can be considered for subsequent batches also.
11. For more details regarding commencement, and timing of the courses, please contact Principal NVTI.

ADMISSION NOTICE

FOR SHORT –TERM VOCATIONAL COURSES FROM JUNE 2011.
MOST OF THE COURSES ARE COMMENCING FROM JUNE 2011
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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

KASHINATH DHURU MARG, DADAR (W), MUMBAI – 400 028
(Under DGE&T, Ministry of Labour & Employment)

Tel.No-022-24223962

Sl. No	Name of the Course	Duration	Sl. No	Name of the Course	Duration
1	Hand Embroidery with Zardosi work	2 Weeks	2	Stitching of Ladies Suit	2 Weeks
3	Stitching of Ladies Blouse	2 Weeks	4	CAD – Dress making	2 Weeks
5	Flower Making	2 Weeks	6	Soft Toy Making	2 Weeks
7	Scalp Massage & shampooing	1 Week	8	Threading & Waxing	1 Week
9	Basic Hair Cutting	1 Week	10	Basic Make up	1 Week
11	Manicure & Pedicure	1 Week	12	Mehandi application	1 Week
13	Basic Hair Style	1 Week	14	Facial	1 Week
15	Saree Draping	1 Week	16	Rangoli	1 Week
17	Microsoft - Office (Word, Excel, Power Point)	2 Weeks	18	Internet	1 Week
19	Office Assistantship	2 Weeks	20	C Language	3 Weeks
21	C ++ Language	3 Weeks	22	HTML Coding (WEB Language)	2 Weeks
23	Ms - Frontpage	1 Week	24	Dreamweaver (Web Creation)	2 Weeks
25	Photoshop	1 Week	26	CorelDraw	1 Week
27	PageMaker	1 Week	28	Tally 8.0	2 Weeks
29	Auto Cad -2D (Arch. Asstt.)	2 Weeks	30	Auto Cad -3D (Arch. Asstt.)	1 Week
31	Awareness of computer Hardware	2 Weeks	32	Soldering Techniques	2 Weeks
33	Repair & Maintenance of TV & Music Systems	2 Weeks	34	Awareness of Electrical & Electronics home appliances	2 Weeks
35	Testing & Applications of Basic Electronic Circuits	2 Weeks	36	Glass Painting	1 Week

Eligibility for the above said courses:

Sl.no. 1-6 & 17, 18 & 31 - 36; 8th passed, Sl.no. 7-16; No formal qualification required but preference to 8th passed, Sl.no. 19-27; 10th passed, Sl.no. 29,30; 10th passed with drafting knowledge

Qualification is relaxable at the discretion of Principal.

1. All the above course are exclusively for Women/ Girls
2. The Course would be conducted from June 2011, However depending on the demands, the institute can conduct courses through out the year
3. Application and Registration fee Rs 100/-
4. Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium scale industries' the fee is Rs.100/-per week. Entire fees would be payable in advance along with Rs 200/- as a refundable security for courses having duration more than two weeks.
5. The Institute reserves the right to postpone or cancel the course.
6. Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well...
7. Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
8. On the top of the application, candidate should mention the name of the course for which admission is sought.
9. Candidates can apply for more than one course but a separate application shall have to be submitted for each course
- 10 Admission would be given on first come first serve basis; however, candidates can be considered for subsequent batches also.
- 11 For more details regarding commencement, and timing of the courses, please contact Principal of the concerned RVTI.

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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

KAZHAKUTTOM, TRIVANDRUM-695582

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-0471-2418391

Sl. No	Name of the Course	Duration	Sl. No	Name of the Course	Duration
1.	Designing & Sewing of fancy Salwaar Kameez	2 weeks	2.	Designing & Sewing of Ladies Nightwear	2 weeks
3	Designing & Sewing of fancy Travel Bags	2 weeks	4	Designing & Sewing of fancy Saree Blouses	2 weeks
5	Designing & Sewing of School Uniform-Boys	2 weeks	6	Designing & Sewing of School Uniform-Girls	2 weeks
7	Designing & Sewing of School Bags	2 weeks	8	Designing & Sewing of cushions & seat covers	1 week
9	Designing & Sewing of curtains	1 week	10	Woolen Knitting work	1 week
11	Woolen Crochet work	1 week	12	Soft Toys Making	2 weeks
13	Hand Embroidery	2 weeks	14	Machine Embroidery	2 weeks
15	Jewellery Making	2 weeks	16	Fabric Painting	2 weeks
17	Fashion Designing- (F.D.) Mod-1, Fashion Sketching	2 weeks	18	(F.D.) Mod-2, Fabric Sketching	1 week
19	(F.D.) Mod-3, Garment Sketching	2 weeks	20	(F.D.) Mod-4, Computerized Fashion Designing	2 weeks
21	(F.D.) Mod-5, Accessories Design	1 week	22	(F.D.) Mod-6, Jewellery Design	2 weeks
23	(F.D.) Mod-7, Fashion & Beauty Care (Basic)	2 weeks	24	(F.D.) Mod-8, Fashion & Beauty Care (Adv.)	2 weeks
25	(F.D.) Mod-9, Surface Ornamentation	2 weeks	26	MS Office	4 weeks
27	Interior Decoration (ID) Module-I	1Month	28	ID (Module –II)	1Month
29	ID (Module –III)	1Month	30	ID (Module –IV)	1Month
31	Computerized Aided Designing (2D)	1Month	32	Computerized Aided Designing (3D)	1Month
33	3D MAX – Module - I	1Month	34	3D MAX – Module - II	1Month

Eligibility for the above said course:

Sl.No.1-16 :-8th passed. Sl.No.17-25 :-8th passed {preference to ITI DM (Basic)}. Sl.No. 26 : 10th passed. Sl.No. 27-34 : 12th passed with ITI or Diploma in Civil/Arch.

Qualification is relaxable at the discretion of Principal.

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- The Course would be conducted from June 2011, however depending on the demands; the institute can conduct courses through out the year.
- Application and Registration fee will be charged Rs 100/-.
- Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium industries' the fee is Rs.100/-per week.
- The Institute reserves the right to postpone or cancel the course.
- Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
- Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

HOSUR ROAD, BANGALORE – 560029.

(Under DGE&T, Ministry of Labour & Employment)

Tel.No—080-26561955 & 26566348

Sl. No	Name of the Course	Duration	Sl. No	Name of the Course	Duration
1.	Personality Development & Time Management	1 week	2.	Basic Soft Skills	1 Week
3.	Advance Soft Skills	1 week	4.	Basic Computer	1 Week
5	Basic Internet	1 Week	6	Fabric Painting	2 Weeks
7	Power Machine Operation	2 Weeks	8	Presentation Skills	1 Week
9	Spoken English	1 Week	10	Business Communication Skills	1 Week
11	Beautician	2 Weeks	12	Basic Typing	2 Weeks
13	Basic Shorthand	2 Weeks	14	Stitching of Salwar Kameez	2 Weeks
15	Blouses Designing	2 Weeks	16	Internet	1 Week
17	MS - Word	1 week	18	MS - Excel	1 week
19	MS – Power point	1 week	20	MS - Access	1 week
21	Web Designing	1 week	22	Computer Applications	1 week
23	Java	2 Weeks	24	Tally	2 Weeks
25	Basic Computer Hardware	1 Week	26	Photo Shop	1 week
27	Basic Computer Networking	1 Week	28	Quark Express	1 week
29	Maintenance & servicing of Black & White TV Receiver	2 Weeks	30	Corel Draw	1 Week
31	Maintenance & Servicing of Colour TV Receiver	2 Weeks	32	Maintenance & Servicing of Measuring Instrument	1 Week
33	Introduction to Digital Electronics	1 Week	34	Introduction to Basic Electronics	2 Weeks
35	Maintenance & Servicing of CD/DVD Player	2 Weeks	36	Introduction to Basic Computer & Peripherals	1 Week
37	Maintenance & servicing of Power Supply	1 Week	38	Introduction to Basic Electric Wiring (Workshop)	1 Week
39	Introduction to Power Electronics	1 Week	40	Introduction to Hand Writing	1 Week
41	Auto CAD R	2 Weeks	42	3D MAX	2 Weeks
43	Interior Designing	4 Weeks	44	Google Sketchup	4 Weeks
45	E-Learning & Advanced Teaching Techniques	1 Week			

For Eligibility for the above said course:

Sl.no. 1-16; 8th passed, Sl.no. 17-40, & 43-44 ; 10th passed , Sl.no. 41; 10th passed with knowledge of computer ; Sl.no 42; 10th passed with knowledge of 2D, Sl.No. 45 ; Advanced passed in any trade Qualification is relaxable at the discretion of Principal.

1. All the above course are exclusively For Women/ Girls.
2. The Course would be conducted from June 2011, however depending on the demands; the institute can conduct courses through out the year.
3. Application and Registration fee Rs 100/-.
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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

BLOCK CP 16, SECTOR –V, SALT LAKE CITY KOLKATA-91

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-033-23673673

Sl. No	Name of the Course	Duration	Sl. No	Name of the Course	Duration
1	Business Correspondence & Office Assistantship	4 weeks	2	Communication Skill	4 weeks
3	M.S. Office, 2007	4 weeks	4	Perspective Drawing (2 Modules)	2 weeks each
5	Interior Decoration (2 Modules)	2 weeks each	6	Nail Art	2 weeks
7	Basic Grooming (2 Modules)	2 weeks each	8	Manicure and Pedicure treatment	2 weeks
9	Make up Artist (2 Modules)	2 weeks each	10	Hair Styling	3 weeks
11	Facial Treatment	3 weeks	12	Hair Cutting Specialist (2 Modules)	2 weeks each
13	Hair Therapist	3 weeks	14	Body Polishing	3 weeks
15	Mehandi application (2 Modules)	3 weeks each	16	Body Massage	3 weeks
17	Cutting & Stitching of Ladies Garment (2 Modules)	2 weeks each	18	Cutting & Stitching of Kids Garment (2 Modules)	2 weeks each
19	Needle work (Embroidery)	4 weeks	20	Dress Design with Illustration (2 Modules)	2 weeks each
21	Basic course on Internet, email & Webpage (2 Modules)	3 weeks	22	Java	4 weeks
23	Advanced Web Page Designing (2 Modules)	4weeks	24	Internet & Wan Security (2 Modules)	3weeks
25	Linux	4 weeks	26	Tally ERP -9	4 weeks
27	Advance Networking (Peer to peer & client server)	4 weeks	28	Computer Hardware & Networking	4 weeks
29	Fashion CAD	4 weeks	30	AUTO CAD '2D' Drawing (2 Modules)	2 weeks each

Eligibility for the above said course:

Sl.no. 1-5; 10th passed, Sl.no. 6 – 20; 8th passed, Sl.no. 21-30; 10th passed & Basic knowledge of computer,

Qualification is relaxable at the discretion of Principal.

1. All the above course are exclusively for Women/ Girls.
2. The Course would be conducted from June 2011, however depending on the demands, the institute can conduct courses through out the year.
3. Application and Registration fee Rs 100/-
4. Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium industries' the fee is Rs.100/-per week.
5. The Institute reserves the right to postpone or cancel the course.
6. Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
7. Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
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11. For more details regarding commencement, and timing of the courses, please contact Principal of the RVTI.

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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

DAKOPGRE, TURA, -794001, WEST GARO HILLS,
MEGHALAYA

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-03651-232393,233073

Sl. No.	Name of the Course	Duration	Sl. No.	Name of the Course	Duration
1	Cutting & Stitching of Ladies garments	2 weeks	2	Cutting & Stitching of Children garments	2 weeks
3	Cutting & Stitching of school Dress/Uniform	4 weeks	4	Facial	1 week
5	Make up	1 week	6	Hair Care	1 week
7	Pedicure	1 week	8	Henna & Threading	1 week
9	Manicure	1 week	10	French Manicure	1 week
11	Waxing & Bleach	1 week	12	Travel Agency Operation	01 Month
13	Data Entry Operator	03 Months			

Eligibility for the above said course:

Sl.no.1-11; 8th passed, Sl.no. 12; 12th passed, Sl.no. 13; 12th passed & basic knowledge of computer operation.

Qualification is relaxable at the discretion of Principal.

- 1 All the above course are exclusively for Women/ Girls.
- 2 The Course would be conducted from June 2011, however depending on the demands; the institute can conduct courses through out the year.
- 3 Fees for Application and Registration may be enquired from the Principal of the institute.
- 4 Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium industries' the fee is Rs.100/-per week.
- 5 The Institute reserves the right to postpone or cancel the course.
- 6 Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
- 7 Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

NEAR N.F.L. COLONY, MAIN GT ROAD, PANIPAT,
HARYANA – 132103.

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-0180-2668444

Sl. No.	Name of the Course	Duration	Sl. No.	Name of the Course	Duration
1	Tracing & Motif making	2 weeks	2	Stitching of Ladies garments	2 weeks
3	Tie & Die	2 weeks	4	Quilting	2 weeks
5	Hand Embroidery	2 weeks	6	Personal Grooming	4 weeks
7	Mehandi	2 weeks	8	Types of Facials	2 weeks
9	Saree Draping	2 weeks	10	Skin Treatments	2 weeks
11	Hair Styling	2 weeks	12	Hair Cutting	2 weeks
13	Make - ups	2 weeks	14	Different types of Make - ups	2 weeks
15	Bridal Make- up with Hair Styles	2 weeks	16	Tattoo Making	2 weeks
17	Nail Art (Designs)	2 weeks	18	Painting	2 weeks
19	Waste Material Painting	2 weeks	20	Sketching & colouring	1 week
21	Pot Making	2 weeks	22	Flower Making	2 weeks
23	Toy Making	4 weeks	24	Framing	2 weeks
25	Home Draper	2 weeks	26	Food Preservation	2 weeks
27	Jewellery Making	2 weeks	28	MS Word	2 weeks
29	MS Excel	2 weeks	30	MS PowerPoint	2 weeks
31	Internet	2 weeks	32	Phone Charge	2 weeks
33	Lead Acid Battery Charger	2 weeks	34	T.V. Repairing/ Turbal Suiting T.V. power supply	2 weeks

Eligibility for the above said course:

Sl.no.1-27 & 33; 8thpassed; Sl.no.28-32 & 34 ; 10thpassed;

Qualification is relaxable at the discretion of Principal.

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- 2 The Course would be conducted from June 2011, however depending on the demands the institute can conduct courses through out the year.
- 3 Application and Registration fee Rs 100/-.
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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

JHALANA DOONGRI, JAIPUR- 302004.

(Under DGE&T, Ministry of Labour & Employment)

Tel.No- 0141-2702430

Sl. No.	Name of the Course	Duration	Sl. No.	Name of the Course	Duration
1.	Short Beauty Course	3 Weeks	2.	Latest Facial Techniques	1 Week
3.	Make Up Techniques	1 Week	4.	Hair Cutting & Styling	1 Week
5	Hand Embroidery	2 Weeks	6	Stitching of Ladies Garments	2 Weeks
7	Stitching of Children Garment	2 Weeks	8	Stitching of Gents Garments	2 Weeks
9	Machine Embroidery	2 Weeks	10	Soft Toys Making	2 weeks
11	Bag Making	2 Weeks	12	Basic Stitching Course	2 Weeks
13	Designing of house hold Articles	2 Weeks	14	Designing & Stitching of Blouses	2 Weeks
15	Sketching & Designing	2 Weeks	16	Printing and Painting	2 Weeks
17	Glass Painting	2 Weeks	18	Jewellery Making	2 Weeks
19	Hand made paper products	1 Week	20	DTP (Page Maker 6.5/7.0, Coral Draw 13.0, Photo shop 5.0)	2 Weeks
21	Web page designing	2 Weeks	22	Use of Internet	2 Weeks
23	Use of Tally	2 Weeks	24	Learn Hindi Shorthand	10 weeks
25	Learn Hindi Typing	4 Weeks	26	Learn English Shorthand	10 weeks
27	Learn English Typing	4 Weeks	28	Use of MS- word	2 Weeks
29	Use of MS- Power Point	2 Weeks	30	Improvement of Shorthand Speed	4 Weeks
31	Use of MS- Excel	2 Weeks	32	Residence Designing	2 Weeks
33	Vastu Tips(residential Bldg.)	1 Week	34	Interior Decoration	2 Weeks
35	Auto CAD-2D	4 Weeks	36	CAD (Pattern Making)	1 Week

Eligibility for the above said course:

Sl.no.1-19:-8th passed; Sl.no. 21-35:-10th passed; Sl.no. 20, 35 & 36:-10th passed with basic knowledge of Computer;

Qualification is relaxable at the discretion of Principal.

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- 2 The Course would be conducted from June 2011, however depending on the demands;the institute can conduct courses through out the year.
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REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

5, NEW KATRA ROAD, ALLAHABAD - 211002
(Under DGE&T, Ministry of Labour & Employment)
Tel.No-0532-2640783

Sl. No.	Name of the Course	Duration	Sl. No.	Name of the Course	Duration
1.	Facial Treatment	3 Weeks	2.	Manicure & Pedicure	2 Weeks
3.	Model Make-up	1 Week	4.	Latest Hair Styles	3 Weeks
5	Hair Cutting	2 Weeks	6	Special Bridal Makeup	1 Week
7	Saree Draping	2 Weeks	8	Facial Treatment	2 Weeks
9	Personal Grooming	4 Weeks	10	Mehandi (Hand Henna)	2 Weeks
11	Make-up(Day & Evening)	1 Week	12	Nail Art	1 Week
13	Basic Facial	1 Week	14	Hair Style	1 Week
15	Stitching of Children Garments	4 Weeks	16	Stitching of Ladies Garments	4 Weeks
17	Fall Stitch & Pico	1 Week	18	Hand Embroidery	4Weeks
19	Fabric Painting	1 Week	20	Tie and Dye	1 Week
21	Soft Toy making	4 Weeks	22	Quilting	2 Weeks
23	Smocking Design	2 Weeks	24	Screen Printing	2 Weeks
25	Candle Making	1 Week	26	Jewellery Making	2 Weeks
27	Corel Draw	4 Weeks	28	Adobe Photoshop	4 Weeks
29	Spoken English	1 Week	30	Letter Drafting	1 Week
31	Personality Development	1 Week	32	Typing Techniques	1 Week
33	M.S. Excel	2 Weeks	34	M.S. Word	2 Weeks
35	MS Power Point	2 Weeks	36	Tally	2 Weeks
37	Computer Typing Hindi/English	2 Weeks	38	Internet	1 Week
39	Home Management (1 st , 2 nd & 3 rd Batch)	8 Weeks each	40	Repair & Maintenance of Home appliances	2 Weeks
41	Trouble Shooting (repairing of P.C.)	2 Weeks	42	Operation & Maintenance of Audio & Video system	2 Weeks
43	Stencil Cutting	1 Week	44	Typing Techniques (Hindi)	1 Week
45	Operation of duplicating Machine	1 Week	46	Lay out of Business Letter	2 Weeks

Eligibility for the above said course:

Sl.no. 1-26:- 8th passed; Sl.No. 27 & 28, 36; 10th passed with basic knowledge of Computer; Sl.No. 29 -35; 37-39 & 43 – 46; 10th passed. Sl.no. 40 - 42; 10th passed with basic knowledge of Electronics Trade.

Qualification is relaxable at the discretion of Principal.

- 1 All the above courses are exclusively for Women/ Girls.
- 2 The Course would be conducted from June 2011, however depending on the demands; the institute can conduct courses through out the year.
- 3 Application and Registration fee Rs 100/-.
- 4 Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium industries' the fee is Rs.100/-per week.
- 5 The Institute reserves the right to postpone or cancel the course.
- 6 Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
- 7 Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
- 8 On the top of the application, candidate should mention the name of the course for which admission is sought.
- 9 Candidates can apply for more than one course but a separate application shall have to be submitted for each course.
- 10 Admission would be given on first come first serve basis, however, candidates can be considered for in subsequent batches also.
- 11 For more details regarding commencement and timing of the courses, please contact Principal of RVTI.

ADMISSION NOTICE

FOR SHORT –TERM VOCATIONAL COURSES FROM JUNE 2011.
MOST OF THE COURSES ARE COMMENCING FROM **JUNE 2011** AND
WOULD BE REPEATED AFTER THEIR COMPLETION

REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

ITI CAMPUS, TARSALI ROAD, VADODARA 390009.

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-0265-2642678

Sl. No.	Name of the Course	Duration	Sl. No.	Name of the Course	Duration
1	Children Garment	4 weeks	2	Ladies Suit Stitching	4 weeks
3	Blouse Stitching	4 weeks	4	Hand Embroidery	4 weeks
5	Machine Embroidery	4 weeks	6	Pattern Grading	2 weeks
7	Pattern Making on Computer	2 weeks	8	Application of Mehandi & Bindi	1 week
9	Hair Styling	1 week	10	Hair Care	1 week
11	Beauty Therapy	2 weeks	12	Make up Techniques	2 weeks
13	Yoga	1 week	14	Aerobics	1 week
15	Nail Art	1 week	16	Slimming Exercise	1 week
17	Beauty Treatment	2 weeks	18	Corel Draw	2 weeks
19	Basic Computer	2 weeks	20	Retail Sales Person	12 weeks
21	Photoshop	2 weeks	22	Spoken English	2 weeks
23	Page Maker	2 weeks	24	Home Management	8 weeks
25	Personality Development	1 week	26	Business Letter Drafting & Writing	1 week
27	Domestic Home Appliances Repairing	2 weeks	28	Electrical Hobby Project	2 weeks
29	Analog and Digital Electronics	4 weeks	30	Microprocessor 8085 Application	2 weeks

Eligibility for the above said course:

Sl.no.1-17:- 8th passed; Sl.no. 18 - 28:- 10th passed; Sl.no. 29 & 30: – ITI/Dip in Electronics. Sl. no. 6 & 7 ; Knowledge of DM & Computer

Qualification is relaxable at the discretion of Principal.

- 1 All the above courses are exclusively for Women/ Girls.
- 2 The Course would be conducted from June 2011, however depending on the demands; the institute can conduct courses through out the year.
- 3 Fees for Application and Registration may be enquired from Principal of the institute.
- 4 Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium industries' the fee is Rs.100/-per week. Entire fees would be payable in advance along with Rs 200/- as a refundable security for courses having duration more than two weeks.
- 5 The Institute reserves the right to postpone or cancel the course.
- 6 Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
- 7 Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
- 8 On the top of the application, candidate should mention the name of the course for which admission is sought
- 9 Candidates can apply for more than one course but a separate application shall have to be submitted for each course.
10. Admission would be given on first come first serve basis; however, candidates can be considered for subsequent batches also.
11. For more details regarding commencement, and timing of the courses, please contact Principal of RVTI.

ADMISSION NOTICE

FOR SHORT –TERM VOCATIONAL COURSES FROM JUNE 2011.
MOST OF THE COURSES ARE COMMENCING FROM JUNE
2011 AND WOULD BE REPEATED AFTER THEIR COMPLETION

REGIONAL VOCATIONAL TRAINING INSTITUTE FOR WOMEN

NANDA NAGAR , ITI CAMPUS, INDORE-452011

(Under DGE&T, Ministry of Labour & Employment)

Tel.No-0731-2550105

Sl. No.	Name of the Course	Duration	Sl. No	Name of the Course	Duration
1	Salwar Suit designing & Stitching	1 week	2	Blouse Designing & Stitching	1 week
3	Kids Wear	1 week	4	Hand Embroidery	1 week
5	Pattern Making using AUTOCAD	1 week	6	Basic Electronics for Class X	1 week
7	Basic Electronics for Class XII	1 week	8	MS Excel	1 week
9	MS Word	1 week	10	MS Power Point	1 week
11	Fundamentals of Video Editing	1 week	12	Soldering Technology	1 week
13	Sketches	2 weeks	14	Model Making	2 weeks
15	Paintings	2 weeks	16	Murals	2 weeks
17	Interior Design of Kitchens	2 weeks	18	Interior Design of Habitable Rooms	2 weeks
19	Fundamentals of Auto CAD (for Architects)	2 weeks	20	Vastu Sashtra	2 weeks
21	English Typing Practice	2 weeks	22	Invest Laws in India	1 week
23	Taxes on Corporations & Commodities	1 week	24	Law relating to foreign trade	1 week
25	Patent Laws in India	1 week	26	Insurance Laws	1 week

Eligibility for the above said course:

Sl.no. 1-4:- 8th passed; Sl.no. 5; 10th passed & Knowledge of Computer ; Sl.no. 8-26:- 10th passed;

Qualification is relaxable at the discretion of Principal.

- 1 All the above courses are exclusively for Women/ Girls.
- 2 The Course would be conducted from June 2011, however depending on the demands; the institute can conduct courses through out the year.
- 3 Fees for Application and Registration may be enquired from Principal of the institute.
- 4 Nominal Fee of Rs.50/- per week would be charged. For nominee of large and medium industries' the fee is Rs.100/-per week.
- 5 The Institute reserves the right to postpone or cancel the course.
- 6 Course will be conducted for four hours daily during the office hours. However if more than twelve trainees are available in a batch, courses may be conducted in morning and evening as well.
- 7 Candidates may submit their applications to the Principal of the Institute on plain paper giving their bio-data, indicating clearly age & date of birth, percentage of marks in qualifying exam, the year of passing, complete address, telephone number and a recent passport size photograph. Application Form can be obtained and also be submitted at the institute on the spot.
- 8 On the top of the application, candidate should mention the name of the course for which admission is sought
- 9 Candidates can apply for more than one course but a separate application shall have to be submitted for each course.
10. Admission would be given on first come first serve basis; however, candidates can be considered for subsequent batches also.
11. For more details regarding commencement, and timing of the courses, please contact Principal of RVTI.