

**No. DGET-19(1)/2006-CD**  
**Government of India**  
**Ministry of Labour & Employment**  
**Directorate General of Employment & Training**

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New Delhi, dated the 22<sup>nd</sup> October, 2007

OFFICE MEMORANDUM

Subject: Recognition of (i) National Trade Certificate for Broad Based Basic Training and (ii) National Trade Certificate for Advanced Module, awarded to the successful trainees of ITIs implementing Multiskill courses under Craftsmen Training Scheme.

The undersigned is directed to say that the Government of India on the recommendation of the National Council for Vocational Training have decided to recognize for the purpose of recruitment to subordinate posts and services under the Central Government, the National Trade Certificate of one year Broad Based Basic Training as well as the National Trade Certificate for Advanced Module awarded to the successful trainees under the multi skill training pattern of Craftsmen Training Scheme of the Directorate General of Employment and Training being implemented in ITIs offering Multiskill Courses under Craftsmen Training Scheme .

2. A brief about the scheme is annexed .
3. It is requested that this decision may kindly be borne in mind while making recruitment, in and under the Ministries/ Departments , to posts for which certificates at Craftsmen level have been prescribed as the requisite qualification.
4. All concerned may please be informed accordingly.

  
(TARSEM LAL )

(DEPUTY SECRETARY TO THE GOVT. OF INDIA )

1. All Ministries of Government of India and their various Departments (with five spare copies) with a request to issue necessary instructions to all attached and subordinate officers in this regarded.
2. Lok Sabha Secretariat.
3. Rajya Sabha Secretariat.
4. President's Secretariat.
5. Prime Minister's Secretariat.
6. Supreme Court of India.
7. Controller and Auditor General of India.
8. Election Commission, New Delhi.
9. Union Public Service Commission, New Delhi
10. University Grants Commission, New Delhi.
11. Principal Information Officer, Press Information Bureau with a request that a press note explaining the above decision in suitable terms may be issued soon.
12. All State Governments and Union Territory Administrations for favour of issue of similar instructions at an early date.

  
(TARSEM LAL)

(DEPUTY SECRETARY TO THE GOVT. OF INDIA)

Copy to.

1. All State Directors dealing with Craftsmen Training Scheme.
2. Director, ATI/ Chennai, Hyderabad, Bombay, Kolkata, Kanpur, Ludhiana  
CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun, FTI Bangalore &  
Jamshedpur & NIMI Chennai.
3. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai, MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New  
Delhi, all RVTIs.
5. All officers of Training Directorate, DGE&T, New Delhi.
6. All Officers of Employment Directorate, DGE&T, New Delhi.
7. All sections of Employment and Training, DGE&T, New Delhi.
8. 50 spare copies.

  
(Anita Srivastava)  
Dy. Director of Training

**Scheme of Introduction of Multi-skill courses in ITIs upgraded as Centre of Excellence.**

**Background :**

Hon'ble Union Finance Minister in his Budget Speech 2004-05 has stressed the need for imparting skills by ITIs to keep pace with the technological demands of industry and the expanding universe of knowledge. In order to produce technicians of world standard, Government proposes to launch a programme to upgrade 500 Industrial Training Institutes (ITIs) over the next 5 years at the rate of 100 ITIs a year. As per the advise of Ministry of Finance, DGE&T has initiated action to take up the task to upgrade the facilities in 500 existing Government ITIs in two phases as per the details given below:

- First phase : upgradation of 100 ITIs into '**Centres of Excellence**' from domestic resources
- Second Phase: upgradation of 400 ITIs from World Bank assistance

The industry wise cluster approach has been attempted to ensure greater and active involvement of industry in all aspects of training from forecasting of training need, development of curriculum, training of trainers, provision of their experts as guest faculty and trade testing/certification. **The main thrust of the programme is producing multi skilled workforce of world standard by:**

- Introduction of new multi skill modular courses as per need of industry.
- Adoption of new training technology with close involvement of industry and other stakeholders in planning and implementation of training programmes .
- Building up partnership with nearby industries & setting up of Institute Management Committees (IMCs) to make training demand driven.

**Structure of Training Programme :**

Under the scheme it is envisaged to change the structure of training in ITIs by introducing Broad Based Basic Training (multi-skill ) courses during the first year followed by Advanced & Specialised modular courses of 6 months duration each in second year of training . These courses have provisions of multi entry and multi exit.

The training programme is designed on sector basis catering to particular group of industries . The structure of training course is as under .

- Broad Based Basic Training" (BBBT) in number of skill areas related to a particular industrial sector during first year .
- Short term advanced modular courses of 6 months duration in subsequent years.

- The curriculum for the first year BBT as well as advanced modular courses of 6 months duration is uniform on All India Basis. Trade Testing for these courses is being done at National level under the aegis of National Council for Vocational Training (NCVT) .
- Specialized modular courses would be organized during the last phase of training to bridge the skill gaps keeping in view the needs of industry in the region. The testing & certification for the last phase will be done jointly by State Govt. and Industry . These certificate shall be recognized by NCVT.
- Course curricula on modular basis for Broad Base Basic Training (BBBT) for 20 sectors & advanced training in 19 sectors has been developed in consultation with industry and are available at DGE&T web-site [www.dget.nic.in](http://www.dget.nic.in)

#### **Present Status of Scheme ;**

Upgradation of 100 ITI s through domestic funding: Implementation commenced in 2005-06 and is to continue till 2008-09. An amount of Rs. 52.78 crore has so far been released to 22 State Governments.

Remaining 400 ITI s through World Bank Assistance:

- The Board of the World Bank has approved the proposal to sanction IDA credit of US \$ 280 million.
- 100 ITI s under the VTIP have already commenced training and are covered under the retroactive financing arrangement of the World Bank.
- An allocation of Rs.220 crore has been granted in first supplementary demand of grants .

#### **Certification :**

All India Trade Test is conducted by DGE&T under the aegis of National Council for Vocational Training (NCVT) for first year of **Broad Based Basic Training** as well as for **Advanced Module of 6 months** . Passed out trainees are awarded with the **National Trade Certificate of one year Broad Based Basic Training** and **National Trade Certificate for Advanced Module** respectively. Sample copy of these certificate is enclosed .

Sl. No.  
Code No.

**EMBLEM**

**GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT**

**NATIONAL COUNCIL FOR VOCATIONAL TRAINING**

**NATIONAL TRADE CERTIFICATE**

Sh./Km./Smt. .... Son/ Daughter/ Wife of  
Shri.....having completed one year Broad Based Basic  
Training Course in the sector of ..... at ..... and  
passed the prescribed Trade Test held in \_\_\_\_\_ two thousand  
\_\_\_\_\_ is awarded this Trade Certificate.

Secretary

State Council for Vocational Training

Secretary

National Council for Vocational Training

Period of Training From.....To.....

Sector

Basic Modules each of eight week duration

- 1
- 2
- 3
- 4
- 5
- 6

Generic Module

Date of birth as recorded in school certificate.

Address

Principal :

Date

Sl. No.  
Code No.

**EMBLEM**

**GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT**

**NATIONAL COUNCIL FOR VOCATIONAL TRAINING**

**NATIONAL TRADE CERTIFICATE**

Sh./Km./Smt. .... Son/ Daughter/ Wife of  
Shri..... having completed the six months Advanced  
Module of..... in the ..... Sector at..... (name  
of the institute) ..... and passed the prescribed Trade Test held in  
\_\_\_\_\_ 20..... \_\_\_\_\_ is awarded this National Trade  
Certificate.

Secretary

State Council for Vocational Training

Secretary

National Council for Vocational Training

In Back side :

Period of Training

From.....to.....

Date of birth as recorded in the school certificate.....

Address

Seal

Principal :

Date